***Wedding Reception Checklist***

**Date of Event: Time:**

**Location: Approx # of guests:**

**Bride: age Groom: age**

**Bride's Cell#: Groom's Cell#:**

**Bride's Work#: Groom's Work#:**

**Future Address:**

**Bride's Parents: Groom's Parents:**

**Marital Status: Marital Status:**

**Maid/Matron of Honor: Best Man:**

**Wedding Coordinator: phone:**

**Other contacts:**

**Reception Checklist:**

**1. Bride/Groom first dance? Yes No If yes, what song?**

**2. Father/Bride dance? Yes No If yes, what song?**

**3. Mother/Groom dance? Yes No If yes, what song?**

**(…or just have them join the Father/Bride dance?)**

**4. Toast? Yes No Given by:**

**5. Bouquet Toss? Yes No Garter Throw? Yes No**

**6. Garter placed on the woman who caught the bouquet? Yes No**

**7. Anniversary Dance? Yes No Dollar Dance Yes No**

**8. Alcohol served? Yes No**

**9. Honeymoon location?**

**10. Any coinciding birthdays or anniversaries?**

**If you would like the wedding party introduced, please fill all areas that apply**

**(Note: Grandparents won’t usually line up – I will recognize them at their table)**

**Bride's Grandparents:**

**Groom's Grandparents:**

**Bride's Parents:**

**Groom's Parents:**

**Jr. Bridesmaid (and/or) Flower Girl: Jr. Groomsman (and/or) Ring Bearer:**

**Bridesmaid Groomsman**

**Bridesmaid Groomsman**

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**Bridesmaid Groomsman**

**Maid / Matron of Honor Best Man**

**The way you'd like the wedding couple to be introduced: (i.e. Mr. & Mrs. John Doe, John and Jane Doe, etc.)**

1. **Requested songs for the reception, other than first dance and parent dances: (list below).**
2. **Popular dance songs we (my wife Linda) can show you and give instructions to:**

**The Wobble. The Electric Slide. The Cupid Shuffle. The Biker Shuffle. The Cha Cha Slide. The Gangham. The Chocolate Swirl. The Macarena.**

**If you want them at reception.**

1. **Songs definitely NOT to be played: ( list below).**